

**WASHINGTON UNIVERSITY
DEPENDENT ELIGIBILITY AFFIDAVIT
For Dependent Child Tuition Assistance**

A dependent child must satisfy **all** of the following tests to qualify for dependent child tuition assistance. If an Eligible Employee or his or her domestic partner or spouse, if filing separately, does not claim a child as a dependent on his or her tax return, the Eligible Employee must file this affidavit in order to prove financial dependency. A divorced Eligible Employee who does not claim a child on his or her tax return, must file a different affidavit, from his or her ex-spouse, verifying that the ex-spouse claims the child as a dependent on his or her tax return.

- a) Relationship Test: The child must be a blood descendent of the first degree, legally adopted or a stepchild of the Eligible Employee and under the age of 26 at the time benefits are utilized, or the blood descendent of the first degree or legally adopted by the Eligible Employee's domestic partner and under the age of 26 at the time benefits are utilized.
- b) Support Test: The Eligible Employee must provide over half of the child's total support for the year (including food, clothing, shelter, education, medical expenses and recreation), or if the Eligible Employee is divorced from the child's other parent, the Eligible Employee and the child's other parent must provide more than fifty percent (50%) of the child's total support (if either parent claims the child as a dependent on such parent's tax return, the support test is deemed met).
- c) Gross Income Test: A child who is under age 19 or who is under age 24 and a full-time student (at least 5 months of the year), has no limitation on his or her gross income for the calendar year, but a child who is age 24 or older, s/he must have less than the IRS stipulated amount of gross income for the calendar year.
- d) Residency Test: A child who is under age 19 or under age 24 and a full-time student, must live more than half of the year with the Eligible Employee. If the Eligible Employee is divorced from the child's other parent, the child must live more than half of the year with the Eligible Employee and the child's other parent. Temporary absences due to the child's or parent's illness, education, business, vacation or military service are disregarded. A stepchild and the child of the Eligible Employee's domestic partner must live more than half of the year with the Eligible Employee.
- e) Married Dependent Test: A married dependent child cannot not file a joint tax return with his/her spouse and no one else may claim the married dependent child as a dependent for federal income tax purposes.

Employee Name: _____ Employee ID# _____

Dependent Name: _____ Date of Birth _____ Male Female

Relationship to employee (circle one): birth child legally adopted child stepchild child of domestic partner

Please explain why this child is not claimed on your, your spouse's or your domestic partner's tax return (Required):

By my signature on this affidavit, I certify, represent and warrant to Washington University that my dependent child identified above meets **all** of the tests outlined above for eligibility under the Washington University Dependent Child Tuition Benefit Plan. **I further acknowledge that if I knowingly submit false information or misrepresent my dependent's eligibility for tuition assistance benefits, I may be required to repay any benefits received under the plan and, further, may be subject to disciplinary action up to and including termination of employment.**

Employee Signature

Date

COMPLETE AND RETURN THIS AFFIDAVIT TO:
TUITION BENEFITS, CAMPUS BOX 1190 -OR- FAX : (314) 935-8198, ATTN: TUITION BENEFITS

KEEP A COPY OF THIS AFFIDAVIT FOR YOUR RECORDS